

Proposed timetable – new executive arrangements

Action	Responsibility	Date	Comment
Make recommendations to full Council on proposals, and whether to hold a referendum	General Purposes Committee	8 September 2009	
Draw up proposals , and decide whether to hold a referendum	Full Council	16 September 2009	
Publicise proposals	Assistant Chief Executive (Corporate Governance)	September/October 2009	Statutory requirement
<i>Hold referendum</i>	<i>Assistant Chief Executive (Corporate Governance)</i>	<i>October/November 2009</i>	<i>Only if full Council resolves at its meeting on 16 September 2009 to hold a referendum</i>
Make recommendations to full Council on form, following publicity of proposals (including recommendations on constitutional amendments)	General Purposes Committee	October/November 2009 (TBC)	<i>Date would be later if referendum is held – but before 31 December 2009.</i>
Resolve to adopt new form (and approve constitutional amendments)	Full Council	18 November 2009	Meeting must be specially convened for this purpose. <i>Date would be later if referendum is held – but before 31 December 2009</i>
Publicise new arrangements	Assistant Chief Executive (Corporate Governance)		Statutory requirement
New form comes into operation (and constitutional amendments implemented)	Assistant Chief Executive (Corporate Governance)	3 days after relevant elections	Statutory requirement
Mayor elected or Leader elected	Electorate; or Full Council	Relevant elections; or Annual meeting after elections	Statutory requirement